
Role Technology Manager

Reports to VP, Technology

Description

The Technology Manager is a key role within PMI-CTT Chapter's Technology team. The Technology Manager reports to the VP of Technology. The role activities include:

- Maintains organization's effectiveness and efficiency by defining, delivering, and supporting strategic plans for implementing information technologies
- Directs technological research by studying organization goals, strategies, practices, and user projects
- Completes technology projects, i.e. chapter email migration project, by coordinating resources, budgets and timetables
- Verifies application results by conducting system audits of technologies implemented
- Preserves assets by implementing disaster recovery and back-up procedures and information security and control structures
- Recommends information technology strategies, policies, and procedures by evaluating organization outcomes; identifying problems; evaluating trends; anticipating requirements.
- Maintains quality service by establishing and enforcing organization standards and work procedures
- Assist VP of Technology to manage and prioritize requests for Chapter technology needs
- Always Represent PMI-CTT in a professional manner and protect PMI-CTT brand

Skills and Experience

- Technical Management and Technical Understanding
- Information Analysis
- Quality Management
- Strong organizational and planning skills
- Effective team player

Time Commitment

- The volunteer commitment is minimum a 1-year period
- 10-15 hours per month

Benefits

- Maintain PMI credentials by earning PDU units
- Communication and facilitation experience gained
- Lead to other leadership roles within PMI-CTT Chapter
- Extensive networking opportunities with Project/Program/Portfolio Management professionals