

PMI-CTT Volunteer Role Definition

Version 2015-02-12

Role	<i>Director at Large</i>
Reports to	President and is accountable to the membership
Description	<p>An elected volunteer who will assist the board with their duties of managing the chapter and take on any special projects or portfolio as required.</p> <ul style="list-style-type: none"> ● Maintain continuity in the chapter to help to ensure smooth board transitions ● Assist the board of directors with strategic policies ● Proactively support and promote the work within the board ● Support conflict resolution
Skills and Experience	<ul style="list-style-type: none"> ● Volunteer experience with a PMI chapter ● Knowledge of PMI Ethical Code and Guidelines ● PMI Knowledge and Experience ● Communication and leadership ● Diplomacy ● Organizational Change Management ● Resource Management ● Conflict Management ● Budget Management ● Financial Planning ● Article writing experience is an asset
Time Commitment	<ul style="list-style-type: none"> ● 2 year commitment ● 20 - 30 hours per month
Requirements	<ul style="list-style-type: none"> ● Nomination through the annual Election committee ● Member in good standing with PMI and PMI-CTT ● Understands the Chapter's Charter, Bylaws, Policies, and Procedures ● Participation in work day conference call as a Chapter Representative may be required ● Some travel to represent the Chapter at Provincial, Regional and/or National conference may be required
Where the Role may lead	<ul style="list-style-type: none"> ● Other Leadership roles in the Chapter ● Board of Directors role ● Officer of the Organization
Benefits	<ul style="list-style-type: none"> ● Volunteer Service PDU units available

PMI-CTT Volunteer Role Definition

Version 2015-02-12

-
- Networking opportunities with a broad PMI community
 - Personal satisfaction through contribution to professional “not for profit” organization
-